

L.E. "GENE" DURAND CENTER



DURAND A



DURAND A & B JOINED



DURAND B



COMMUNITY FIRST BANK PARTNERS ROOM



DANIEL SPROTT ROOM



DONNA S. BARBER ROOM



GINNY HAMMERSCHMIDT ROOM



FIRST NATIONAL BANK CONFERENCE ROOM



FIRST FEDERAL BANK CONFERENCE ROOM

BANQUETS. LECTURES. SESSIONS. DURAND CENTER IS READY FOR YOU.

The 22,000 square foot facility opened in late 2008 and was designed to meet a variety of longstanding local needs. The Durand Center has the capacity to host a banquet for more than 400 guests or a lecture-type meeting for nearly twice that number, while simultaneously hosting separate events in six other meeting rooms for more than 175 additional people. Like the remainder of the facility, the large banquet hall features the latest technology. Presenters at the head table and their presentation materials will be shown on three large screens, and design features allow events to be broadcast live on local TV.

MEETING ROOM	AREA (SQ. FT.)	CLASSROOM (TABLES & CHAIRS)	RECEPTION/BANQUET	THEATRE (CHAIRS ONLY)	PRICE HALF DAY	PRICE FULL DAY	DEPOSIT
Durand Center Main Room	7852	400	Rounds - 520 65 Tables, 8 chairs ea.	600	For Profit: \$400 Non-Profit: \$280	For Profit: \$750 Non-Profit: \$525	\$100
Durand Center A Side	5153	300	Rounds - 304 38 Tables, 8 chairs ea.	400	For Profit: \$300 Non-Profit: \$210	For Profit: \$450 Non-Profit: \$315	\$100
Durand Center B Side	2604	100	Rounds - 152 U-shape - 40 • Double U - 64	200	For Profit: \$200 Non-Profit: \$140	For Profit: \$300 Non-Profit: \$210	\$100
Community First Bank Partners Room	480		Board Room for 10 • 17 Around the walls		For Profit: \$60 Non-Profit: \$42	For Profit: \$100 Non-Profit: \$70	\$50
First National Bank Conference Room	385		Board Room for 10		For Profit: \$60 Non-Profit: \$42	For Profit: \$100 Non-Profit: \$70	\$50
Daniel Sprott Room	376	18	Rounds - 32 4 Tables, 8 chairs ea.	35	For Profit: \$50 Non-Profit: \$35	For Profit: \$80 Non-Profit: \$56	\$50
Donna S. Barber Room	503	18	Rounds - 40 5 Tables, 8 chairs ea.	40	For Profit: \$50 Non-Profit: \$35	For Profit: \$80 Non-Profit: \$56	\$50
First Federal Bank Room	1048	40	Rounds - 56 U-shape - 24 • Double U - 40	80	For Profit: \$70 Non-Profit: \$49	For Profit: \$120 Non-Profit: \$84	\$50
Ginny Hammerschmidt Room	513	22	Rounds - 40 5 Tables, 8 chairs ea.	50	For Profit: \$60 Non-Profit: \$42	For Profit: \$100 Non-Profit: \$84	\$50
Fedex Freight Atrium**	N/A	N/A	N/A	N/A	For Profit: \$90 Non-Profit: \$63	For Profit: \$150 Non-Profit: \$105	\$50

ADDITIONAL CHARGES:

Basic AV Fee: \$25
(includes: projector, screen, podium, microphone, DVD, Blu-Ray, VHS, CD, internet & laptop connections)

Wireless Microphone: \$25
(handheld or lapel)

Tablecloths: \$4.75 each
(All linens are disposable white linen-like cloths)

Dance Floor: \$100
(30x30/900 sq. ft.)

* NON-REFUNDABLE DEPOSIT DUE AT TIME OF RESERVATION (APPLIED TOWARD TOTAL FEE) **NO CHARGE FOR USE OF ATRIUM IF USED IN CONJUNCTION WITH DURAND CONFERENCE CENTER ROOMS A&B
NON-PROFIT IS DEFINED AS AN ORGANIZATION RECOGNIZED AS A 501(C) ORGANIZATION. HALF DAY = 4 HOURS OR LESS. FULL DAY = OVER 4 HOURS BUT NO LONGER THAN 8 HOURS.

